

Sussex Driving School

93 Spring Street, Suite 506
Newton, NJ 07860

973-209-1555

NJ License # 000107



PLEASE READ THESE DIRECTIONS CAREFULLY

IF YOU ARE 16, TO PURCHASE A PERMIT, YOU MUST MAIL or DELIVER TO THE DRIVING SCHOOL.
(**DO NOT** GO TO MOTOR VEHICLE. THEY WILL ONLY ISSUE A PERMIT TO A DRIVING SCHOOL.)

- 1. Student Learners Permit Application Card.** Use your proper name with middle initial, (just as it appears on your I.D.). Don't forget to include your height, weight, eye color (**Please spell out eye color**) and SOCIAL SECURITY NUMBER. Check your card to see that all spaces are filled in **except the space for your driver's license number**. ANSWER QUESTIONS 1-4 (#4 mark Yes).

STUDENT MUST SIGN THE FRONT OF THE APPLICATION CARD AT THE BOTTOM BY THE X.

Then turn the card over and complete the **PARENTAL CONSENT SECTION**: Fill in driver's license # of parent or guardian, state and be sure to sign.

USE A PEN - NO WHITE OUT - You can cross out any mistakes.

Graduated Drivers License Handbook: You may be able to pick up a copy at your high school or N.J.M.V.C. Agency OR our office.

- 2. Original Written Examination Card** from your school with the N.J.M.V.C. stamp, teacher's signature and I.D.# on the card, or a note indicating that you must take the written test at N.J.M.V.C.
- 3. Original Civil Birth Certificate or a certified copy**, (may be obtained from the town hall of the place of birth) **N.J.M.V.C. will NOT accept a notarized copy, photocopy or a hospital birth certificate**. Do not send birth certificate with baby footprints. Other acceptable identification – **U.S. Passport or state issued non-driver I.D.**

If you are not a US citizen, you must send your Original Resident Alien Card, (Green Card) or a Foreign Passport with an I-551 Stamp or I-94 Form. **N.J.M.V.C. will NOT accept a copy of a Resident Alien Card (Green Card), Passport or a Passport without an I-551 Stamp or I-94 Form.**

All documents will be returned when the lessons are completed.

If you are apprehensive about mailing your Birth Certificate, send it via certified mail, return receipt requested. It will be tracked and hand delivered to us. **ALTERNATIVES**: Bring the documents to our office at the address below. OR we can pick up the documents at your house for a \$40.00 fee. OR we will meet the student and parent with the documents at N.J.M.V.C. for a \$95.00 fee. **We cannot buy a permit without the original birth certificate, U.S. Passport or State I.D.**

- 4. A Vision Test Form completed and signed by your school nurse (not family doctor).** If you're not in school or cannot get to the nurse, we can do this at N.J.M.V.C.
- 5. Completed Student Information Form.**

If you are 17 or older, you must go to N.J.M.V.C. in person and purchase your permit.

PLEASE SEND TO: Sussex Driving School 93 Spring St., Suite 506, Newton, NJ 07860

Tuition can be paid during or before your lessons are completed.

We accept cash, checks & all major credit cards.

If at any time during this process or before lessons are completed, you decide to cancel there will be a \$50.00 service fee.